

Leavenworth County

4-H Club Summary Form



Club Name: _____

Number of Active Club Members: _____

(equals average # of 4-Hers who attend monthly meetings – attach year's attendance roster)

Year: _____

CLUB SUMMARY REPORT

The purpose of the Leavenworth County 4-H Summary Report is to assist 4-H Clubs in planning and evaluating their yearly club program. The options given in the Summary Report will allow flexibility and creativity in planning club programs, while giving support to the county 4-H program as well.

4-H educational experiences are designed to help 4-H members learn the five basic “life skills” they will always use.

RELATING TO OTHERS - having fun together, working as a team, taking on responsibility, and making friends.

USING KNOWLEDGE, SKILLS AND VALUES IN MAKING DECISIONS - working in groups with other children or as they set goals and work independently on projects.

DEVELOPING AN INQUIRING MIND - helping children develop their curiosity and enthusiasm for finding out about their world and its people.

CARING FOR THE COMMUNITY - helping young people as they mature and their awareness broadens to develop a concern for their community and for others who live in it.

BUILDING SELF CONFIDENCE - supporting young members as they learn new skills and see the strides they are making with the support and help of interested adults.

At the end of the 4-H year, the 4-H Summary Report should provide an opportunity for club members and leaders to work together to recognize their accomplishments and progress.

SEAL REQUIREMENTS

Clubs with 15 or less active members:

Purple Seal - 8 basic requirements + 13 optional

Blue Seal - 8 basic requirements + 11 optional

Red Seal - 8 basic requirements + 9 optional

White Seal - 8 basic requirements + 7 optional

Clubs with 16 or more active members:

Purple Seal - 8 basic requirements + 18 optional

Blue Seal - 8 basic requirements + 16 optional

Red Seal - 8 basic requirements + 14 optional

White Seal - 8 basic requirements + 12 optional

Both basic and optional requirements need to be achieved during the current 4-H year to be considered.

BASIC REQUIRMENTS FOR SEAL	ACHIEVED
1. Have an active 4-H Parents' or Project Leaders Committee. <i>Member Names:</i> <i>Date(s) of meeting(s):</i>	
2. Majority of the club officers attend 4-H Officer Training at county or club level. <i>Location of Training:</i> <i>Date of Training:</i> <i>Names of those who attended:</i>	
3. Plan and carry out one or more group community service projects. Briefly describe project(s):	
4. 4-H club representatives (at least one adult AND one youth) attend 80% of 4-H County Council meetings. Verified by Council sign in sheets. Number of meetings attended:	
5. One or more members participate in County Club Day. <i>Member Name(s):</i> How did they participate:	
6. Promote 4-H during National 4-H Week. Be creative. Explain promotion and where displayed or conducted.	
7. Provide 4-H club volunteer(s) for 2 out of 3 of the following events. List names. County Club Day: Food Stand Shift Coordinator: Other Countywide Event (List event and volunteer):	
8. Your Club Organizational Report for the upcoming 4-H year, current by-laws, current constitution and completely filled out and signed financial report from the previous 4-H year are on file at the Extension Office.	

OPTIONAL REQUIREMENTS FOR SEALS	ACHIEVED
<p>1. Hold a club parents' night meeting or program.</p> <p>Describe program/date:</p>	
<p>2. Have a club achievement program to recognize accomplishments of 4-Hers. Date of event:</p>	
<p>3. Hold a club project tour or fair. (Educational field trips are excluded. These will be listed in #13) Event/Date:</p>	
<p>4. One or more project leaders in the club hold at least two project meetings.</p> <p>Projects:</p> <p>Date of Meetings:</p> <p>Number youth involved:</p>	
<p>5. Submit at least two officer books (reporter, secretary, treasurer, or historian) for county recognition.</p> <p>List books submitted:</p>	
<p>6. Youth leaders assist project leaders at two or more project meetings.</p> <p>Youth Leaders:</p> <p>Projects:</p> <p>Dates of Meetings:</p>	
<p>7. Have a parliamentary practice activity at majority of club meeting (1 over half) to help members understand Roberts Rules of Order.</p> <p>Number of practice activities:</p> <p>Give an example of at least one activity:</p>	
<p>8. Provide one or more camp counselor applicant(s) (adult or teen) for county camp. Day camps are excluded.</p> <p>List name of applicant(s):</p>	
<p>9. Have an exchange meeting or other event with another 4-H club in Leavenworth County or in another county.</p> <p>List club:</p> <p>List educational program:</p>	
<p>10. Make a contribution to the Leavenworth County 4-H Foundation or the Kansas 4-H Foundation.</p>	

<p>11. Make a contribution to a Not-For-Profit outside of the 4-H program. Name of Organization:</p> <p>List the type of contribution:</p>	
<p>12. Publish a 4-H related news story and/or picture with a media outlet. This needs to go beyond a club meeting report. Media Outlet:</p> <p>Date:</p>	
<p>13. Take a club educational trip or tour. (not the same as number 3)</p> <p>Location:</p> <p>Date:</p>	
<p>14. Visit people in nursing or assisted living centers and/or provide program or remembrances for residents. Location:</p> <p>Date:</p>	
<p>15. One or more members participate in a district or state judging school or contest. Name(s):</p> <p>Event(s):</p>	
<p>16. One or more members serve in a role that supports extension agents to advocate 4-H knowledge, growth and development.</p> <p>Member Name(s):</p> <p>Role(s) served:</p>	
<p>17. Have a display promoting 4-H, beyond National 4-H Week.</p> <p>Location:</p> <p>Date:</p>	
<p>18. Enter a banner, booth or educational/promotional display at the county fair.</p> <p>Entered item or display at the fair:</p>	
<p>19. Have a 4-H float in a parade.</p> <p>Name of Parade:</p> <p>Date of Parade:</p>	
<p>20. One or more 4-H'ers participate in a club, county or state camp such as County Camp, State Geology field trip, Leadership Day Camp.</p> <p>Member Name(s):</p> <p>Camp:</p>	

<p>21. One or more 4-H'ers exhibit at the Kansas State Fair.</p> <p>Member's Name(s):</p> <p>Exhibit(s):</p>	
<p>22. One or more 4-H'ers exhibit at a regional or state event outside of the Leavenworth County Fair and the Kansas State Fair. Member Name(s):</p> <p>Event(s):</p>	
<p>23. One or more 4-H'ers participate in the State Fair events such as demonstrations and talks, modeling, judging, Photo Fun Day. This requirement excludes exhibiting projects. (Utilize #22 for exhibits) Member's Name(s):</p> <p>Event(s):</p>	
<p>24. One or more adults assist with day camp or county camp.</p> <p>Leader's Name(s):</p> <p>Camp:</p>	
<p>25. At least one 4-Her/Adult be a member of a State 4-H Project Partnership Team. (e.g. Animal Science, Communication & Expressive Arts, Consumer & Family Science, Discovery Days, Engineering & Technology, Leadership & Personal Development, and Natural Resources)</p> <p>4-Her/Adult Name(s):</p> <p>Team(s):</p>	
<p>26. One or more 4-Hers participate in a state level 4-H educational conference (e.g. 4-H SpaceTech, Kansas Youth Leadership Forum, Discovery Days, Citizenship in Action, Campference, Dog Conference, Horse Panorama, etc).</p> <p>4-Her Name(s):</p> <p>Event(s):</p>	
<p>27. One or more members participate in a multi-county or state leadership group such the State 4-H Youth Council, State Shooting Sports Junior Apprentice Certification, etc.</p> <p>Member Name(s):</p> <p>Event(s):</p>	
<p>28. One or more 4-Hers participate in a national 4-H youth leadership event such as 4-H Congress, 4-H Conference, Washington D.C Trip, or Exchange Program.</p> <p>4-Her Name(s):</p> <p>Event(s):</p>	

<p>29. One or more project leaders (adult or youth) attend a county, area or state training not already counted in another requirement.</p> <p>Member's Name(s):</p> <p>Training(s):</p>	
<p>30. 50% of the club members complete a basic Record Book. (Record Book Check List, Personal Page, 4-H Story, Permanent Record & Photos)</p> <p># Members in Club: # Members Completing:</p>	
<p>31. Provide a minimum of one educational program at each club meeting. (At least two members project presentations or guest educational speakers/programs). Verified by club minutes.</p>	
<p>32. Provide planned club-wide support for new 4-H families, i.e. buddy system, new family orientation meeting.</p> <p>Explain club's support:</p> <p>List new families supported:</p>	
<p>33. Five members or more submit at least one Project Award for judging.</p> <p>Member Names:</p>	
<p>34. 50% of club members present at least one talk or demonstration during the club year. Verified by Club Secretary minutes.</p>	
<p>35. Volunteers and/or leaders attend Volunteer/Leader Training/meeting(s)</p> <p>Date of meeting(s): # of volunteers attending:</p>	
<p>36. Plan and present a model meeting or participate in gavel games.</p> <p>Date presented:</p>	
<p>37. Club provides leadership to at least one scheduled county-wide 4-H Cloverbud activity night...OR...Conduct at least three club-level programs specifically for Cloverbuds (ages 5 & 6).</p> <p>Date(s):</p> <p>Cloverbud Member Name(s):</p> <p>Programs Conducted:</p>	
<p>38. Hold physically active recreation at 75% of club meetings. (Verified by club minutes) Examples of what was held:</p>	
<p>39. Conduct a county-wide 4-H project enrichment event or countywide project meeting.</p> <p>Date of Meeting(s)/Event(s):</p> <p>Type of Meeting(s)/Event(s):</p>	

APPLICATION FOR SEAL

The _____ 4-H Club has met the requirements for
a _____ seal for the year _____.

We have reviewed the progress made by our 4-H Club this past year and believe
the report contained in this book to be accurate and complete.

Date _____

President

Leader

Vice President

Leader

August 2025

K/4-H Youth Development/Record Books/Club Summary Report